



I help organizations harness the Microsoft SharePoint and Office 365/Azure platforms as a business multiplier. Over a decade's experience in SharePoint architecture, administration, migration, solutions development, branding and governance.

Experience />

Senior SharePoint and Office 365 Consultant (Independent)

November 2012 - Current

Providing solution architecture, enterprise content management, front-end development, and business solutions using SharePoint and Office 365 technologies. I've worked with leading companies in Southern California including Kaiser Permanente, PAAMCO, PIMCO, Integra Lifesciences, Griffith Company and others.

- Architecture and implementation of SharePoint 2013, 2016, and Online
- Upgrades from 2010-2003, migration from other systems
- Document management, workflows, search architecture and schema
- User experience and front-end development
- Technology change management and governance
- Custom online help and training video clips



- Microsoft SharePoint (v. 2016-2003, Office 365)
- InfoPath
- SharePoint, Nintex Workflows
- WorkShare and MacroView legal document management
- Metalogix and ShareGate migration and management
- Camtasia, Articulate, Captivate



- HTML 5, CSS, JQuery, Bootstrap and other UX platforms
- SQL Server
- Familiarity with .NET C#,PHP, SQL

Senior Manager, IT Communications, Capital Group Companies

February 2011 – November 2012

Directed IT department Intranet and internal collaboration strategy.

- Implemented multi-channel communications and Intranet strategy for IT department
- Designed and implemented SharePoint 2010/NewsGator internal social hub
- Implemented new content management process
- Managed worldwide IT leadership event webcasting
- Developed video portal for associate engagement
- Worked closely with Corporate Communications team on technology-related projects
- Assisted in firm-wide SharePoint implementation

Manager, Web Applications, Danaher - Sybron Dental Specialties Division

May 1996 – February 2011

Managed global web application initiatives, intranets and portals. Developed cross functional collaboration solutions.

- Implemented, administered, designed and managed worldwide SharePoint Intranet through versions 2003, 2007, and 2010
- Developed sustainable content management processes and workflows
- Information architecture and site collection taxonomy for SharePoint
- Developed tailored business solutions on SharePoint technologies
- Supported and educated SharePoint "superusers" to foster business use of the platform
- Evangelized SharePoint and other related platforms to business unit leadership
- Worked closely with IT development and operations teams on SharePoint platform life-cycle



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Education />

California Polytechnic State University-San Luis Obispo

January 1991 – 1993

Post Graduate Program: Technical Communication

Activities and Societies: Society of Technical Communication, Santa Barbara Chapter

California State University-Fresno

January 1988 – 1991

BA, English

Summa Cum Laude

Activities: Writing lab, desktop publishing club

Professional References />

References available upon request.